



Mississippi Board of Examiners for Social Workers and Marriage & Family Therapists

Minutes for February 10, 2023 Board Meeting

In accordance with the Miss. Code Ann. § 73-53-8 and the Open Meetings Act § 25-41-1 – 25-41-17, the Board of Examiners for Social Workers and Marriage & Family Therapists (Board) held a Board meeting on Friday, February 10, 2023, at 10:30 a.m. in Suite 761, on the 1st floor of the Jackson Medical Mall, 350 W. Woodrow Wilson Avenue, Jackson, MS 39213.

I. CALL TO ORDER

Gerard Tarrant, LMFT, Chairperson, called the meeting to order at 10:47 a.m. A quorum of Board members was present. An introduction was made to welcome the new Board members.

Opening Remarks

Roll Call

Members Present: Gerard Tarrant, LMFT, Board Chair
Elizabeth “Beth” McNamee, LCSW, Chair of SWDSC
Dr. Jamie Williams, LMFT, Chair of MFTDSC
Dr. Jeff Hinton, LMFT
Phylandria Hudson, LCSW
Dr. Valerie Joiner, LCSW
Catherine Jones, LMFT
Valerie Burnett, LSW
Rosalind Yarber, LSW

Members Absent: Krista Guynes, LCSW

Staff and Guests: Erica Allen, Executive Director
Sarah Mann, Special Assistant Attorney General
Gwen Bouie-Haynes, Executive Director NASW-MS

Also in attendance were students from the University of Southern Mississippi:

Emily Mitchell	Torjia Ashford
Kennesha Ducre	Marti Jordan
Dymond Frost	John Warren
Shelby A. Cooley	Agustin Bello
Jacqueline Coffman	Eric James
Karis Wimbish-Dugas	Marcus Pigford
Fernanda P. Cavalaro	

II. REVIEW AND APPROVAL OF AGENDA AND MINUTES

A motion was made by Jeff Hinton and 2nd by Beth McNamee to approve the agenda. The motion carried unanimously with the following members voting aye: Gerard Tarrant, Beth McNamee, Valerie Joiner, Valerie Burnett, Phylandria Hudson, Jamie Williams, Jeff Hinton, Rosalind Yarber, and Catherine Jones; Voting Against: None; Abstention: None; Recusal: None; Absence: Krista Guynes.

A motion was made by Beth McNamee and 2nd by Jeff Hinton to approve the December 2022 minutes. The motion carried unanimously with the following members voting aye: Gerard Tarrant, Beth McNamee, Valerie Joiner, Valerie Burnett, Phylandria Hudson, Jamie Williams, Jeff Hinton, Rosalind Yarber, and Catherine Jones; Voting Against: None; Abstention: None; Recusal: None; Absence: Krista Guynes.

III. LICENSURE VOTES

APPLICATION FOR SOCIAL WORK UNIVERSAL RECOGNITION

The following Social Work Candidates were presented for Universal Recognition licensure:

LSW Level by Universal Recognition Reciprocity

There were no candidates presented at this level.

LMSW Level by Universal Recognition Reciprocity

A motion was made by Valerie Joiner and 2nd by Phylandria Hudson to approve this candidate for licensure by universal recognition reciprocity at the LMSW level.

Sheila Williams
Vivian Watters

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Beth McNamee, Valerie Joiner, Valerie Burnett, Phylandria Hudson, Jamie Williams, Jeff Hinton, Rosalind Yarber, and Catherine Jones; Voting Against: None; Abstention: None; Recusal: None; Absence: Krista Guynes.

LCSW Level by Universal Recognition Reciprocity

There were no candidates presented at this level.

APPLICATION FOR SOCIAL WORK REINSTATEMENTS

LSW Reinstatements

A motion was made by Valerie Joiner and 2nd by Valerie Burnett to approve this candidate for reinstatement at the LSW level.

Melissa Adams

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Beth McNamee, Valerie Joiner, Valerie Burnett, Phylandria Hudson, Jamie Williams, Jeff Hinton, Rosalind Yarber, and Catherine Jones; Voting Against: None; Abstention: None; Recusal: None; Absence: Krista Guynes.

LMSW Reinstatements

There were no candidates presented at this level.

LCSW Reinstatements

There were no candidates presented for reinstatement.

RATIFICATION OF SOCIAL WORK APPLICANTS APPROVED FOR LICENSURE

LSW Level

The staff has recommended the following candidates for licensure at the LSW level on February 10, 2023. A motion was made by Valerie Joiner and 2nd by Rosalind Yarber to approve these candidates for licensure at the LSW level.

Rachel Burns
Jessica Wade

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Beth McNamee, Valerie Joiner, Valerie Burnett, Phylandria Hudson, Jamie Williams, Jeff Hinton, Rosalind Yarber, and Catherine Jones; Voting Against: None; Abstention: None; Recusal: None; Absence: Krista Guynes.

LSW Level by Reciprocity

The staff has recommended the following candidate for licensure at the LSW level by Reciprocity on February 10, 2023. A motion was made by Valerie Joiner and 2nd by Rosalind Yarber to approve this candidate for licensure at the LMSW level by Reciprocity.

Whitney Beougher

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Beth McNamee, Valerie Joiner, Valerie Burnett, Phylandria Hudson, Jamie Williams, Jeff Hinton, Rosalind Yarber, and Catherine Jones; Voting Against: None; Abstention: None; Recusal: None; Absence: Krista Guynes.

LMSW Level

The staff has recommended the following candidates for licensure at the LMSW level on February 10, 2023. A motion was made by Valerie Joiner and 2nd by Jamie Williams to approve these candidates for licensure at the LMSW level.

Andrew Bates
Jane Arender

Brittany Sherman
Vaterrria Mannie

*Stephanie Spence
Cassidy Redding
Latrice Dilliard
Kelly Ivy*

*Melissa Hopkins
Ashley Campbell
Coco Medford*

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Beth McNamee, Valerie Joiner, Valerie Burnett, Phylandria Hudson, Jamie Williams, Jeff Hinton, Rosalind Yarber, and Catherine Jones; Voting Against: None; Abstention: None; Recusal: None; Absence: Krista Guynes.

LMSW Level by Reciprocity

The staff has recommended the following candidates for licensure at the LMSW level by Reciprocity on February 10, 2023. A motion was made by Valerie Joiner and 2nd by Valerie Burnett to approve these candidates for licensure at the LMSW level by Reciprocity.

*Neshea Cundiff
Jennifer Hooks
Megan Hyland*

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Beth McNamee, Valerie Joiner, Valerie Burnett, Phylandria Hudson, Jamie Williams, Jeff Hinton, Rosalind Yarber, and Catherine Jones; Voting Against: None; Abstention: None; Recusal: None; Absence: Krista Guynes.

LCSW Level

The staff has recommended the following candidates for licensure at the LCSW level on February 10, 2023. A motion was made by Valerie Joiner and 2nd by Rosalind Yarber to approve these candidates for licensure at the LMSW level.

*Laura Gillissie
Shelby Reynolds
Samuel Johnson
Samuel Goode
Margarita DeLeon
Kimberly Obusek
Nadeane Cattrell
Charles Roberts*

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Beth McNamee, Valerie Joiner, Valerie Burnett, Phylandria Hudson, Jamie Williams, Jeff Hinton, Rosalind Yarber, and Catherine Jones; Voting Against: None; Abstention: None; Recusal: None; Absence: Krista Guynes.

LCSW Level by Reciprocity

The staff has recommended the following candidates for licensure at the LCSW level by Reciprocity on February 10, 2023. A motion was made by Valerie Joiner and 2nd by Rosalind Yarber to approve these candidates for licensure at the LCSW level by Reciprocity.

*Ashley Higginbottom
Catherine Poehling
Stephanie Lett
Brittany Perry
Tricia Hopson*

*Tracie Hall
Paulette Bryant
Edith Cheney
Djuana Smith-McNeely
Tracie Hall*

*Jessica Perez
NaRicia Futrell
Hannah Eiselin
Julie Wright*

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Beth McNamee, Valerie Joiner, Valerie Burnett, Phylandria Hudson, Jamie Williams, Jeff Hinton, Rosalind Yarber, and Catherine Jones; Voting Against: None; Abstention: None; Recusal: None; Absence: Krista Guynes.

Marriage and Family Therapy

The following candidate(s) were presented for licensure:

LMFTA Licensure

A motion was made by Jamie Williams and 2nd by Valerie Joiner to approve the following candidate for licensure at the LMFTA level.

*Jordan Bass
Barbara Naylor*

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Beth McNamee, Valerie Joiner, Valerie Burnett, Phylandria Hudson, Jamie Williams, Jeff Hinton, Rosalind Yarber, and Catherine Jones; Voting Against: None; Abstention: None; Recusal: None; Absence: Krista Guynes.

LMFT Licensure

There was no candidate(s) presented at this level.

LMFT Licensure by Endorsement

A motion was made by Gerard Tarrant and 2nd by Valerie Joiner to approve the following candidate for licensure at the LMFT level.

Hannah Tarnow

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Beth McNamee, Valerie Joiner, Valerie Burnett, Phylandria Hudson, Jamie Williams, Jeff Hinton, Rosalind Yarber, and Catherine Jones; Voting Against: None; Abstention: None; Recusal: None; Absence: Krista Guynes.

LMFT Licensure by Universal Recognition Reciprocity

There were no candidates presented at this level.

LMFT Reinstatements

There were no candidates presented at this level.

IV. REPORTS

Executive Director – Erica Allen

Office Updates

There was no updates given.

Financial Report

Erica Allen reviewed the Expenditure Report. Fiscal Year 2023 Fund Balances as of January 31, 2023 are: Monthly Expenditures - \$19,400.87; Carryover – \$377,005.00; and Ending Balance - \$661,983.94. A copy of the report is attached.

A motion was made by Valerie Joiner and 2nd by Rosalind Yarber to accept the Expenditure Report for January 31, 2023. The motion carried unanimously with the following members voting aye: Gerard Tarrant, Beth McNamee, Valerie Joiner, Valerie Burnett, Phylandria Hudson, Jamie Williams, Jeff Hinton, Rosalind Yarber, and Catherine Jones; Voting Against: None; Abstention: None; Recusal: None; Absence: Krista Guynes.

Board Chair – Gerard Tarrant

There was no report given.

Chair of Social Work – Elizabeth “Beth” McNamee

Beth McNamee and Valerie Joiner will be presenting at the NASW MS Chapter Conference in March.

Chair of Marriage & Family Therapy – Dr. Jamie Williams

Dr. Jamie Williams addressed the Board about upcoming trainings for Board members.

Board Member

Phylandria Hudson briefly addressed the Board regarding cohesiveness.

Legal Counsel – Sarah Mann

Discussion given on Legislative updates.

Committees

Continuing Education Committee Update

- There was no update given.

V. RULES DISCUSSION

Erica Allen briefly discussed ASWB's discussion regarding military licensure.

VI. PUBLIC COMMENT

Report from NASW-MS Chapter

Gwen Bouie-Haynes gave an update regarding NASW stance regarding ASWB testing fail rates.

Other Public Comments

There was no report given.

VII. DISCIPLINARY ACTIONS

Reports on New and Current Complaints

Erica Allen discussed the Complaints File Report, updating the Board on the status of pending complaints and investigations. A copy of the report is attached.

- Complaints from Jennifer Fulcher and Candace Riddley have been reassigned.

Reports on Disciplined Licensees' Progress

Please see the attached sheet for detail on each licensee's progress.

VIII. EXECUTIVE SESSION

The Board did not go into Executive Session.

IX. CLOSING COMMENTS AND ADJOURN TO COMMITTEE WORK

A motion was made by Jamie Williams and 2nd by Beth McNamee to adjourn the meeting.

The next Board meeting will be held March 10, 2023 in Suite 761 on the 1st floor of the Jackson Medical Mall, 350 W. Woodrow Wilson Avenue, Jackson, MS 39213 at 10:30 a.m.


Chair


Recorder



Mississippi Board of Examiners for Social Workers and Marriage & Family Therapists

Friday, February 10, 2023, 10:30 a.m.

**Jackson Medical Mall, 1st Floor, Suite 761
350 W. Woodrow Wilson Avenue
Jackson, MS 39213**

AGENDA

- I. CALL TO ORDER**
 - A. Opening Remarks
 - B. Roll Call

- II. REVIEW AND APPROVAL OF AGENDA AND MINUTES**

- III. LICENSURE VOTES**
 - A. Social Work
 - i. Ratification List for LSW, LMSW, LCSW
 - ii. Application for Universal Recognition
 - iii. Application for Reinstatements
 - B. Marriage & Family Therapy
 - i. Application for Licensure, Reinstatements, and Universal Recognition

- IV. REPORTS**
 - A. Executive Director
 - i. Office Updates
 - ii. Financial Report
 - B. Board Chair
 - C. Chair of Marriage & Family Therapy
 - D. Chair of Social Work
 - E. Board Member
 - F. Legal Counsel
 - G. Committees
 - i. Continuing Education Committee Update

- V. RULES DISCUSSION**

- VI. PUBLIC COMMENT**

- VII. DISCIPLINARY ACTIONS**
 - A. Reports on New and Current Complaints
 - B. Reports on Disciplined Licensees' Progress

- VIII. EXECUTIVE SESSION (if needed)**

- IX. CLOSING COMMENTS AND ADJOURN TO COMMITTEE WORK**

All Public Comments Must Be Submitted to the Board Chair for Inclusion in Meeting

MS Board of Examiners for Social Workers/Marriage Family Therapists

FY 2023 MONTHLY EXPENDITURE REPORT

	July	August	September	October	November	December	January	February	March	April	May	June
PERSONAL SERVICES												
Salaries & Fringe Benefits	\$ 8,947.16	\$ 8,947.16	\$ 8,947.16	\$9,025.16	\$ 9,232.16	\$ 8,998.42	\$ 9,271.81					
Travel		\$ 450.00			\$ 831.25	\$ 832.50						
CONTRACTUAL SERVICES												
Employee Training												
Postage, Box Rent		\$ 2,000.00										
Promotional Expenses(Exhibits, Displays)						\$ 3,500.00	\$ 1,200.00					
Rent	\$ 3,294.50	\$ 1,647.25	\$ 1,647.25		\$ 3,294.50		\$ 3,294.50					
Office Equipment Rental		\$ 179.71	\$ 187.71		\$ 187.71		\$ 187.71					
Personnel Service Contracts	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00					
ITS Fees			\$ 145.57	\$ 74.57	\$ 74.58		\$ 1,012.90					
MMRS Fees/Inter-Agency Fees							\$ 2,871.50					
Court Reporter												
Liability Insurance			\$ 134.00									
Fidelity Bonds					\$ 350.00		\$ 250.00					
Membership Dues	\$ 250.00											
Public Network Access Charges	\$ 133.30	\$ 133.30	\$ 133.30	\$ 133.30	\$ 133.30		\$ 51.77					
Cellular		\$ 51.69	\$ 51.75	\$ 51.75	\$ 51.75		\$ 51.77					
Total Contractual Services	\$ 3,977.80	\$ 4,311.95	\$ 2,599.58	\$ 1,551.39	\$ 4,391.86	\$ 4,843.54	\$ 9,168.38	\$ -	\$ -	\$ -	\$ -	\$ -
COMMODITIES												
Printing & Binding												
Office Supplies												
Paper Supplies												
Other Supplies												
Other Equipment		\$ 11.75	\$ 11.75	\$ 23.50			\$ 11.75					
Procurement Card			\$ 267.54	\$ 141.98	\$ 339.55	\$ 278.06	\$ 322.73					
Food For Board Meetings		\$ 24.44	\$ 55.63	\$ 116.05	\$ 6.54		\$ 63.71					
Total Commodities	\$ -	\$ 36.19	\$ 334.92	\$ 281.53	\$ 346.09	\$ 278.06	\$ 398.19	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIPMENT												
Office Machines/Furniture							\$ 562.49					
Total Equipment							\$ 562.49					
Total Monthly Expenditures	\$ 12,924.96	\$ 13,745.30	\$ 11,881.66	\$ 10,858.08	\$ 14,801.36	\$ 14,952.52	\$ 19,400.87	\$ -	\$ -	\$ -	\$ -	\$ -
Monthly Revenue	\$ 43,373.00	\$ 12,135.00	\$ 42,223.00	\$ 44,035.00	\$ 3,500.00	\$ 10,616.00	\$ 990.00	\$ 18,047.95	\$ 64,161.80	\$ 67,424.95	\$ 8,580.00	\$ -
Prior YR Revenue	\$ 36,678.00	\$ 36,331.85	\$ 50,840.90	\$ 10,610.00	\$ 27,125.90	\$ 12,920.95	\$ 0					\$ 50,258.90

Board of Examiners Cumulative Report						FY 2023	AS OF JANUARY 31, 2023
	Actual	Projected	Difference	Percent			
PERSONAL SERVICES							
Salaries & Fringe Benefits	\$ 63,369.03	\$ 165,376.00	\$ 102,006.97	38%			
Travel	\$ 2,113.75	\$ 12,000.00	\$ 9,886.25	18%			
					FUND BALANCE	\$ 377,005.00	
					Carryover funds from prior FY2022		
					Revenue	\$ 382,981.20	
CONTRACTUAL SERVICES							
Employee Training	\$ -	\$ 500.00	\$ 500.00	0%			
Postage, box rent	\$ 2,000.00	\$ 4,450.00	\$ 2,450.00	45%			
Promotional Expenses (exhibits, displays)	\$ 4,700.00	\$ 2,500.00	\$ (2,200.00)	188%	Ending Balance	\$ 661,983.94	
Rent	\$ 13,178.00	\$ 24,894.00	\$ 11,716.00	53%	Unencumbered Revenue	\$ 346,070.00	
Office Equipment Rental	\$ 2,726.38	\$ 1.00	\$ (2,725.38)	272638%			
Personnel Service Contracts	\$ 2,100.00	\$ 31,915.00	\$ 29,815.00	7%			
ITS Fees	\$ 1,307.62	\$ 1,375.00	\$ 67.38	95%			
MMRS Fees	\$ 2,871.50	\$ 6,138.00	\$ 3,266.50	0%			
Court Reporter	\$ -	\$ 1,400.00	\$ 1,400.00	38%			
Liability Insurance	\$ 134.00	\$ 350.00	\$ 216.00	101%			
Fidelity Bonds	\$ 350.00	\$ 345.00	\$ (5.00)	26%			
Membership Dues	\$ 500.00	\$ 1,889.00	\$ 1,389.00	42%			
Public Network Access Charges	\$ 666.50	\$ 1,574.00	\$ 2,000.00	48%			
Cellular	\$ 310.50	\$ 650.00	\$ 339.50	40%			
Total Contractual Services	\$ 30,844.50	\$ 77,981.00	\$ 47,136.50				
COMMODITIES							
Printing & Binding	\$ -	\$ 1.00	\$ 1.00	0%			
Office Supplies	\$ -	\$ 1,000.00	\$ 1,000.00	0%			
Paper Supplies	\$ -	\$ 1.00	\$ 1.00	0%			
Other Supplies	\$ -	\$ 1.00	\$ 1.00	0%			
Other Equipment	\$ 58.75	\$ 624.00	\$ 565.25	9%			
Procurement Card	\$ 1,349.86	\$ 2,750.00	\$ 1,400.14	49%			
Food For Board Meetings	\$ 266.37	\$ 1,500.00	\$ 1,233.63	18%			
Total Commodities	\$ 1,674.98	\$ 5,877.00	\$ 4,202.02	29%			
EQUIPMENT							
Office Machines/Furniture	\$ 562.49	\$ 2,270.00	\$ 1,707.51	25%			
Total Equipment	\$ 562.49	\$ 2,270.00	\$ 1,707.51	25%			
Total Expenditures	\$ 98,002.26	\$ 263,504.00	\$ 165,501.74	37%			

COMPLAINT STATUS REPORT AS OF 02/10/2023

CASE #	DATE OF ORIGIN	ASSIGNED TO	DATE ASSIGNED	ASSIGNED TO INVESTIGATOR	INVESTIGATION COMPLETED	REPORT TO BOARD	STATUS/NOTES
SW19-190	4/8/2019	FULCHER	5/24/2019				Reassigned to V. Burrett 02/10/2023
SW19-194	6/13/2019	HUDSON	7/12/2019				Reassigned to P. Hudson 01/13/2023
SW20-210	7/10/2020	MCNAMEE	7/10/2020				Dismissed with an Advisory Letter
SW20-212	7/31/2020	FULCHER	8/14/2020				Reassigned to R. Yarber 02/10/2023
SW20-214	10/5/2020	FULCHER	10/9/2020				Will be reassigned
SW21-216	1/21/2021	RIDDLEY	2/12/2021				Reassigned to V. Joiner 02/10/2023
SW21-218	3/3/2021	RIDDLEY	3/12/2021				Reassigned to V. Joiner 02/10/2023
SW21-219	5/3/2021	GUYNES	5/14/2021				
SW21-224	9/17/2021	GUYNES	10/8/2021				Advisory Letter Sent
SW22-229	7/12/2022	MCNAMEE	8/12/2022				Pending Action
SW22-231	10/14/2022		10/14/2022				
SW23-232	1/30/2023	HUDSON	2/10/2023				

DISCIPLINED LICENSEES' PROGRESS REPORT AS OF 02/10/2023

Licensee Name, # Case #	License expiration date	Assigned To	Disciplinary action details	Probationary Period	1 Report completed	2 Report completed	3 Report completed	4 Report completed	Probation Completion Date
Shirley Falvey, C6791 SW17-168	4/30/2023	McNamee	Stipulation and Consent Order. Probation for a period of eighteen (18) months, \$1,000.00 fine	10/21/2020	9/1/2022				
Melissa Ratliff, C5772 SW18-171	4/30/2024	Burnett	Probation for a period of twenty-four (24) months. Supervision privileges revoked. \$458.00 administrative fine Fine paid in full on 6/9/2021: \$458.00 fine CK 3173 6/14/2021	5/12/2021	11/11/21	03/09/2022	09/08/2022		
Holly Regan, C7870 SW18-183/184	4/30/2024	Yarber	Stipulation and Consent Order. Probation for a period of thirty-six (36) months; \$3000.00 fine Fine Paid in full on 11/3/2021: 020101796882 10/18/2021	8/13/2021	1/12/22	04/12/2022			
Terrence Skidmore, C8764 SW19-201	4/30/2024	McNamee	Consent Order, three (3) year probation, \$500.00 fine Fine paid in full on 6/9/2021: CC 0451963312 5/21/2021	4/22/2021	11/19/21	03/04/2022	05/16/2022	11/07/2022	
Alicia Danley, M6813 SW19-194	4/30/2023	Hudson	She never signed or accepted the Informal Offer. Her license was reinstated June 2022.	pending					
Nicholas Tew, C6882 SW20-211	04/30/2024	Guynes	Stipulation and Consent Order. Probation for a period of twelve (12) months, 20 additional hours professional ethics, \$500.00 fine – paid 9/23/2022	08/12/2022					
Stark Farrell, C6287 SW16-157	4/30/2019 EXPIRED		3yr. probation, \$3,000.00 fine, license expired 3 yrs. Beginning 5/11/18						