

**Mississippi Board of
Examiners for Social Workers
and Marriage & Family
Therapists**

***Social Work
Discipline Specific***

Continuing Education Guide

For Individual Presentations

**Instructions for Completing Individual Presentations for the Mississippi Board of
Examiners for Social Workers and Marriage and Family Therapists**

Mississippi Board of Examiners for Social Workers and Marriage & Family Therapists – SW CE
Guide (7.13)

CE Application Guidelines for Continuing Education Providers Guidelines, criteria, and instructions for filing an application for approval status from the Social Work Continuing Education Sub-Committee of MBOESW MFT

IV. CONTINUING EDUCATION STANDARDS

SECTION 1. Standards for Providers of Continuing Professional Education

Standard I: Providers of continuing professional education will include a written statement of mission and philosophy that reflects the values and ethics of the social work profession.

Continuing education is both a social work value (commitment to life-long learning) and requisite for effective protection of the public. For the provider, these standards set professional expectations to help plan continuing education events and to ensure that continuing education offerings cover timely and current issues in serving clients.

Application for Individual Continuing Education (CE) hours

- ✚ **CE Application must be typed.** Please submit the typed application (found on the website at <https://www.swmft.ms.gov/> under Application for Pre-Approval of Social Work Continuing Education Program Credit. Along with this application, you must submit a timed agenda, speaker bios/resumes, goals/learning objectives, sample evaluation, and sample CE Certificate.
- ✚ When applying for CE hours, all questions on the SOCIAL WORK CONTINUING EDUCATION APPLICATION FOR PRE-APPROVAL OF CE HOURS must be answered.
- ✚ ***Due to the new reporting systems CE hours will only be approved in 30 minute or 60 minute-increments. 15minutes or 45 minutes cannot be approved with Licensing and Reporting System (LARS).***

Standard II: Providers of continuing professional education plan for an organized educational experience.

Content that will not be approved includes the following:

- ✚ *In-service training specific to a particular agency's procedures*
- ✚ *Training that focuses on social work concerns but is geared to a broad audience or provides remedial information (Ex: time management, organization, staff morale, specific computer skills, etc.)*