

**Mississippi Board of Examiners for Social Workers and
Marriage and Family Therapists
Social Work Continuing Education Committee
Designated Provider Status Application**

DESIGNATED PROVIDERS (DPs) are organizations or institutions determined by the Social Work Continuing Education (SW CE) Committee of the MS Board of Examiners to meet the standards for continuing education. These organizations hold standing by application, review, and approval for a two (2) year period of time, during which they must consistently comply with all requirements. Complaints and random audits by SW CE Committee, MBOE members or their designees may result in removal from the status at any time and may prohibit renewal. Organizations which are approved for this status shall have their DP number and dates of approval on all documentation, and will be listed with this information for public review and continuing education resources on the MS Board of Examiners website (www.swmft.ms.gov) and any publications therein. Organizations interested in applying for DP status must complete the attached application materials and submit them to the CE Committee of the MS Board of Examiners. Only those organizations that have previously held three successful programs approved for social worker continuing education by the CE Committee may apply for DP status.

The following organizations are automatically approved for social worker continuing education by the MBOE and do not need to complete DP application process for program approval:

- a. Any program approved by the national NASW office, or any NASW Chapter;
- b. American Association for Marriage & Family Therapy or any of its state chapters;
- c. Any state chapter of Council on Social Work Education approved schools of social work (In order for continuing education offerings to be approved by this type of designated provider, the school of social work must be actively engaged in the planning and presentation of the offering);
- d. Association of Social Work Boards or any state licensing board affiliated with;
- e. International Association of Social Workers or any program approved by member countries; or
- f. International Federation of Schools of Social Work and member schools.

Organizations that are approved for Designated Provider status must be actively engaged in the planning, development and presentation of the continuing education programs they provide. Co-Sponsorship will not be accepted.

MS Board of Examiners for Social Workers and Marriage and Family Therapists

Social Work Continuing Education Committee

Continuing Education Designated Provider Status Application

Check one:
 new application
 renewal (DP# _____)

Agency/Organization Information

Organization Name

Address

Name of Agency/Organization Director

Phone

Fax

email

Name of Agency/Organization representative in charge of the process of application, review and approval of CE applications:

Address, if different from Agency address;

Phone

Fax

email

List Three Previous Approved CE Programs with Dates and approval number(s):

Which of the following best describes the agency/organization's affiliation with the social work profession?

_____ Social Work Agency

_____ CSWE Accredited School of Social Work

_____ Social Work Organization

_____ Other – please describe _____

Continuing Education Procedures

In an attachment, please provide a response to the following:

1. Describe the Agency/Organization protocol for receiving and reviewing applications for Continuing Education Approval.
2. Describe the process in which approval/disapproval determinations will be made.
3. Describe the process for evaluation of any CE offerings your agency will sponsor.
4. How will social workers be included in the planning and review of CE offerings?

Applications may be submitted online at info@swmft.ms.gov. The application fee for Designated Provider status is as follows:

_____ Initial application \$550.00

_____ Renewal application \$275.00

Mail cashier's check or money order to:

Mississippi Board of Examiners for Social Workers and Marriage
And Family Therapists
Post Office Box 4508
Jackson, MS 39296-4508

If approved, Designated Provider status is valid for two years.

Agency Attestation

I certify that the agency/organization will abide by the Mississippi Board of Examiners for Social Workers and Marriage and Family Therapists Standards for Continuing Professional Education and the NASW Code of Ethics. I understand that if the agency/organization fails to comply with these standards, the organization’s designation as a provider for Social Worker CE Credits may be revoked.

Agency Director

Agency CE Representative

Date

Date