



Mississippi Board of Examiners for Social Workers and Marriage & Family Therapists

Minutes for December 9, 2022 Board Meeting

In accordance with the Miss. Code Ann. § 73-53-8 and the Open Meetings Act § 25-41-1 – 25-41-17, the Board of Examiners for Social Workers and Marriage & Family Therapists (Board) held a Board meeting on Friday, December 9, 2022, at 10:30 a.m. in Suite 761, on the 1st floor of the Jackson Medical Mall, 350 W. Woodrow Wilson Avenue, Jackson, MS 39213.

I. CALL TO ORDER

Gerard Tarrant, LMFT, Chairperson, called the meeting to order at 10:36 a.m. A quorum of Board members was present. An introduction was made to welcome the new Board members.

Opening Remarks

Roll Call

Members Present: Gerard Tarrant, LMFT, Board Chair
Elizabeth “Beth” McNamee, LCSW, Chair of SWDSC
Dr. Jamie Williams, LMFT, Chair of MFTDSC
Valerie Burnett, LSW
Phylandria Hudson, LCSW
Dr. Valerie Joiner, LCSW
Krista Guynes, LCSW
Rosalind Yarber, LSW
Catherine Jones, LMFT

Members Absent: Dr. Jeff Hinton, LMFT

Staff and Guests: Erica Allen, Executive Director
Sarah Mann, Special Assistant Attorney General
Gwen Bouie-Haynes, Executive Director NASW-MS
Anita Carnell

II. REVIEW AND APPROVAL OF AGENDA AND MINUTES

A motion was made by Beth McNamee and 2nd by Krista Guynes to approve the December 2022 agenda as amended. The motion carried unanimously with the following members voting aye: Gerard Tarrant, Rosalind Yarber, Krista Guynes, Beth McNamee, Valerie Joiner, Jamie Williams, Catherine Jones, and Phylandria Hudson; Voting Against: None; Abstention: None; Recusal: None; Absence: Jeff Hinton.

A motion was made by Beth McNamee and 2nd by Valerie Joiner to approve the November 2022 minutes. The motion carried unanimously with the following members voting aye: Gerard Tarrant,

Rosalind Yarber, Krista Guynes, Beth McNamee, Valerie Joiner, Jamie Williams, Catherine Jones, and Phylandria Hudson; Voting Against: None; Abstention: None; Recusal: None; Absence: Jeff Hinton.

III. LICENSURE VOTES

APPLICATION FOR SOCIAL WORK UNIVERSAL RECOGNITION

The following Social Work Candidates were presented for Universal Recognition licensure:

LSW Level by Universal Recognition Reciprocity

There were no candidates presented at this level.

LMSW Level by Universal Recognition Reciprocity

A motion was made by Beth McNamee and 2nd by Krista Guynes to approve this candidate for licensure at the LMSW level by universal recognition reciprocity.

Bonita Foster-Opoku

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Rosalind Yarber, Krista Guynes, Beth McNamee, Valerie Joiner, Jamie Williams, Catherine Jones, and Phylandria Hudson; Voting Against: None; Abstention: None; Recusal: None; Absence: Jeff Hinton.

LCSW Level by Universal Recognition Reciprocity

A motion was made by Beth McNamee and 2nd by Valerie Joiner to approve this candidate for licensure at the LCSW level by universal recognition reciprocity.

Lucy Powell

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Rosalind Yarber, Krista Guynes, Beth McNamee, Valerie Joiner, Jamie Williams, Catherine Jones, and Phylandria Hudson; Voting Against: None; Abstention: None; Recusal: None; Absence: Jeff Hinton.

APPLICATION FOR SOCIAL WORK REINSTATEMENTS

LSW Reinstatements

A motion was made by Beth McNamee and 2nd by Rosalind Yarber to approve this candidate for reinstatement at the LSW level.

Monica Quinn

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Rosalind Yarber, Krista Guynes, Beth McNamee, Valerie Joiner, Jamie Williams, Catherine Jones, and Phylandria Hudson; Voting Against: None; Abstention: None; Recusal: None; Absence: Jeff Hinton.

LMSW Reinstatements

A motion was made by Beth McNamee and 2nd by Rosalind Yarber to approve these candidates for reinstatement at the LMSW level.

*Gina Knitter
Victoria Herron
Lo'Real Walker*

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Rosalind Yarber, Krista Guynes, Beth McNamee, Valerie Joiner, Jamie Williams, Catherine Jones, and Phylandria Hudson; Voting Against: None; Abstention: None; Recusal: None; Absence: Jeff Hinton.

LCSW Reinstatements

A motion was made by Beth McNamee and 2nd by Rosalind Yarber to approve these candidates for reinstatement at the LCSW level.

*Devon Loggins
Piper Schouten*

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Rosalind Yarber, Krista Guynes, Beth McNamee, Valerie Joiner, Jamie Williams, Catherine Jones, and Phylandria Hudson; Voting Against: None; Abstention: None; Recusal: None; Absence: Jeff Hinton.

RATIFICATION OF SOCIAL WORK APPLICANTS APPROVED FOR LICENSURE

LSW Level

The staff has recommended the following candidate for licensure at the LSW level on December 9, 2022. A motion was made by Beth McNamee and 2nd by Valerie Joiner to approve this candidate for licensure at the LSW level.

Kiona Pharr

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Rosalind Yarber, Krista Guynes, Beth McNamee, Valerie Joiner, Jamie Williams, Catherine Jones, and Phylandria Hudson; Voting Against: None; Abstention: None; Recusal: None; Absence: Jeff Hinton.

LSW Level by Reciprocity

There were no candidates presented at this level.

LMSW Level

The staff has recommended the following candidate for licensure at the LMSW level on December 9, 2022. A motion was made by Beth McNamee and 2nd by Valerie Joiner to approve this candidate for licensure at the LMSW level.

Laricka Morgan

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Rosalind Yarber, Krista Guynes, Beth McNamee, Valerie Joiner, Jamie Williams, Catherine Jones, and Phylandria Hudson; Voting Against: None; Abstention: None; Recusal: None; Absence: Jeff Hinton.

LMSW Level by Reciprocity

There were no candidates presented at this level.

LCSW Level

The staff has recommended the following candidates for licensure at the LCSW level on December 9, 2022. A motion was made by Beth McNamee and 2nd by Valerie Joiner to approve these candidates for licensure at the LMSW level.

Cassandra Bishop
Wendalyn Bostic
Britney Stone
Wanda Rodgers

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Rosalind Yarber, Krista Guynes, Beth McNamee, Valerie Joiner, Jamie Williams, Catherine Jones, and Phylandria Hudson; Voting Against: None; Abstention: None; Recusal: None; Absence: Jeff Hinton.

LCSW Level by Reciprocity

The staff has recommended the following candidates for licensure at the LCSW level by Reciprocity on December 9, 2022. A motion was made by Beth McNamee and 2nd by Rosalind Yarber to approve these candidates for licensure at the LCSW level by Reciprocity.

Alice Turner
Amanda Pullen
Barbara Bradford

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Rosalind Yarber, Krista Guynes, Beth McNamee, Valerie Joiner, Jamie Williams, Catherine Jones, and Phylandria Hudson; Voting Against: None; Abstention: None; Recusal: None; Absence: Jeff Hinton.

Marriage and Family Therapy

The following candidate(s) were presented for licensure:

LMFTA Licensure

There were no candidates presented at this level.

LMFT Licensure

There were no candidates presented at this level.

LMFT Licensure by Endorsement

There were no candidates presented at this level.

LMFT Licensure by Universal Recognition Reciprocity

There were no candidates presented at this level.

LMFT Reinstatements

A motion was made by Gerard Tarrant and 2nd by Valerie Joiner to approve the following candidate for reinstatement.

Jessica Roberts

The motion carried unanimously with the following members voting aye: Gerard Tarrant, Rosalind Yarber, Krista Guynes, Beth McNamee, Valerie Joiner, Jamie Williams, Catherine Jones, and Phylandria Hudson; Voting Against: None; Abstention: None; Recusal: None; Absence: Jeff Hinton.

IV. REPORTS

Executive Director – Erica Allen

Office Updates

Erica Allen gave an update regarding Video Conferencing Equipment, laptop quotes, and Microsoft 365.

A motion was made by Beth McNamee and 2nd by Valerie Joiner to approve Mia McDonald for the position of Customer Service Representative I. The motion carried unanimously with the following members voting aye: Gerard Tarrant, Rosalind Yarber, Krista Guynes, Beth McNamee, Valerie Joiner, Jamie Williams, Catherine Jones, and Phylandria Hudson; Voting Against: None; Abstention: None; Recusal: None; Absence: Jeff Hinton

Financial Report

Erica Allen reviewed the Expenditure Report. Fiscal Year 2023 Fund Balances as of November 30, 2022 are: Monthly Expenditures - \$14,801.36; Carryover – \$377,005.00; and Ending Balance - \$695,774.84. A copy of the report is attached.

A motion was made by Beth McNamee and 2nd by Valerie Joiner to accept the Expenditure Report for July 31, 2022. The motion carried unanimously with the following members voting aye: Gerard Tarrant, Rosalind Yarber, Krista Guynes, Beth McNamee, Valerie Joiner, Jamie Williams, Catherine Jones, and Phylandria Hudson; Voting Against: None; Abstention: None; Recusal: None; Absence: Jeff Hinton.

Board Chair – Gerard Tarrant

There was no report given.

Chair of Social Work – Elizabeth “Beth” McNamee

There was no report given.

Chair of Marriage & Family Therapy – Dr. Jamie Williams

There was no report given.

Board Member

There was no report given.

Legal Counsel – Sarah Mann

Discussion given on Legislative updates.

Committees

Continuing Education Committee Update

- The CE Committee met to update CE applications and the CE Guide.

V. RULES DISCUSSION

VI. PUBLIC COMMENT

Report from NASW-MS Chapter

Gwen Bouie-Haynes gave an update regarding NASW.

Other Public Comments

There was no report given.

VII. DISCIPLINARY ACTIONS

Reports on New and Current Complaints

Erica Allen discussed the Complaints File Report, updating the Board on the status of pending complaints and investigations. A copy of the report is attached.

- A motion was made by Beth McNamee and 2nd by Valerie Joiner to reinstate Jade Williamson back to active. The motion carried unanimously with the following members voting aye: Gerard Tarrant, Rosalind Yarber, Krista Guynes, Beth McNamee, Valerie Joiner, Jamie Williams, Catherine Jones, and Phylandria Hudson; Voting Against: None; Abstention: None; Recusal: None; Absence: Jeff Hinton.

Reports on Disciplined Licensees' Progress

Please see the attached sheet for detail on each licensee's progress.

VIII. EXECUTIVE SESSION

The Board did not go into Executive Session.

IX. CLOSING COMMENTS AND ADJOURN TO COMMITTEE WORK

A motion was made Beth McNamee and 2nd by Valerie Joiner to adjourn the meeting.

The next Board meeting will be held January 13, 2023 in Suite 761 on the 1st floor of the Jackson Medical Mall, 350 W. Woodrow Wilson Avenue, Jackson, MS 39213 at 10:30 a.m.



Chair



Recorder



Mississippi Board of Examiners for Social Workers and Marriage & Family Therapists

Friday, December 9, 2022, 10:30 a.m.

**Jackson Medical Mall, 1st Floor, Suite 761
350 W. Woodrow Wilson Avenue
Jackson, MS 39213**

AGENDA

- I. CALL TO ORDER**
 - A. Opening Remarks
 - B. Roll Call

- II. REVIEW AND APPROVAL OF AGENDA AND MINUTES**

- III. LICENSURE VOTES**
 - A. Social Work
 - i. Ratification List for LSW, LMSW, LCSW
 - ii. Application for Universal Recognition
 - iii. Application for Reinstatements
 - B. Marriage & Family Therapy
 - i. Application for Licensure, Reinstatements, and Universal Recognition

- IV. REPORTS**
 - A. Executive Director
 - i. Office Updates
 - ii. Financial Report
 - B. Board Chair
 - C. Chair of Marriage & Family Therapy
 - D. Chair of Social Work
 - E. Board Member
 - F. Legal Counsel
 - G. Committees
 - i. Continuing Education Committee Update

- V. RULES DISCUSSION**

- VI. PUBLIC COMMENT**

- VII. DISCIPLINARY ACTIONS**
 - A. Reports on New and Current Complaints
 - B. Reports on Disciplined Licensees' Progress

- VIII. EXECUTIVE SESSION (if needed)**

- IX. CLOSING COMMENTS AND ADJOURN TO COMMITTEE WORK**

All Public Comments Must Be Submitted to the Board Chair for Inclusion in Meeting

**MS Board of Examiners for Social Workers/Marriage Family Therapists
FY 2023 MONTHLY EXPENDITURE REPORT**

FY 2023

AS OF NOVEMBER 30, 2022

	July	August	September	October	November	December	January	February	March	April	May	June
PERSONAL SERVICES												
Salaries & Fringe Benefits	\$ 8,947.16	\$ 8,947.16	\$ 8,947.16	\$9,025.16	\$ 9,232.16							
Travel		\$ 450.00			\$ 831.25							
CONTRACTUAL SERVICES												
Employee Training												
Postage, Box Rent		\$ 2,000.00										
Promotional Expenses(Exhibits, Displays)												
Rent	\$ 3,294.50	\$ 1,647.25	\$ 1,647.25		\$ 3,294.50							
Office Equipment Rental		\$ 179.71	\$ 187.71	\$ 991.77	\$ 187.71							
Personnel Service Contracts	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00							
ITS Fees			\$ 145.57	\$ 74.57	\$ 74.58							
MMRS Fees/Inter-Agency Fees												
Court Reporter												
Liability Insurance			\$ 134.00									
Fidelity Bonds					\$ 350.00							
Membership Dues	\$ 250.00											
Public Network Access Charges	\$ 133.30	\$ 133.30	\$ 133.30	\$ 133.30	\$ 133.30							
Celluar		\$ 51.69	\$ 51.75	\$ 51.75	\$ 51.77							
Total Contractual Services	\$ 3,977.80	\$ 4,311.95	\$ 2,599.58	\$ 1,551.39	\$ 4,391.86	\$ -						
COMMODITIES												
Printing & Binding												
Office Supplies												
Paper Supplies												
Other Supplies												
Other Equipment		\$ 11.75	\$ 11.75	\$ 23.50								
Procurement Card			\$ 267.54	\$ 141.98	\$ 339.55							
Food For Board Meetings		\$ 24.44	\$ 55.63	\$ 116.05	\$ 6.54							
Total Commodities	\$ -	\$ 36.19	\$ 334.92	\$ 281.53	\$ 346.09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIPMENT												
Office Machines/Furniture												
Total Equipment												
Total Monthly Expenditures	\$ 12,924.96	\$ 13,745.30	\$ 11,881.66	\$ 10,858.08	\$ 14,801.36	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Monthly Revenue	\$ 43,373.00	\$ 12,135.00	\$ 42,223.00	\$ 44,035.00	\$ 3,500.00							
Prior YR Revenue	\$ 36,678.00	\$ 36,331.85	\$ 50,840.90	\$ 10,610.00	\$ 27,125.90	\$ 12,920.95	\$0	\$18,047.95	\$ 64,161.80	\$ 67,424.95	\$ 8,580.00	\$50,258.90

Board of Examiners Cumulative Report

FY 2023

AS OF NOVEMBER 30, 2022

	Actual	Projected	Difference	Percent		
PERSONAL SERVICES						FUND BALANCE
Salaries & Fringe Benefits	\$ 45,098.80	\$ 165,376.00	\$ 120,277.20	27%	Carryover funds from prior FY2022	\$ 377,005.00
Travel	\$ 1,281.25	\$ 12,000.00	\$ 10,718.75	11%	Revenue	\$ 382,981.20
					Cummulative Expenditures	\$ 64,211.36
CONTRACTUAL SERVICES					Ending Balance	\$ 695,774.84
Employee Training	\$ -	\$ 500.00	\$ 500.00	0%	Unencumbered Revenue	\$ 346,070.00
Postage, box rent	\$ 2,000.00	\$ 4,450.00	\$ 2,450.00	45%		
Promotional Expenses (exhibits,displays)	\$ -	\$ 2,500.00	\$ 2,500.00	0%		
Rent	\$ 9,883.50	\$ 24,894.00	\$ 15,010.50	40%		
Office Equipment Rental	\$ 1,546.90	\$ 1.00	\$ (1,545.90)	154690%		
Personnel Service Contracts	\$ 1,500.00	\$ 31,915.00	\$ 30,415.00	5%		
ITS Fees	\$ 294.72	\$ 1,375.00	\$ 1,080.28	21%		
MMRS Fees	\$ -	\$ 6,138.00	\$ 6,138.00			
Court Reporter	\$ -	\$ 1,400.00	\$ 1,400.00	0%		
Liability Insurance	\$ 134.00	\$ 350.00	\$ 216.00	38%		
Fidelity Bonds	\$ 350.00	\$ 345.00	\$ (5.00)	101%		
Membership Dues	\$ 250.00	\$ 1,889.00	\$ 1,639.00	13%		
Public Network Access Charges	\$ 666.50	\$ 1,574.00	\$ 2,000.00	42%		
Celluar	\$ 206.96	\$ 650.00	\$ 443.04	32%		
Total Contractual Services	\$ 16,832.58	\$ 77,981.00	\$ 61,148.42	22%		
			\$ -			
COMMODITIES						
Printing & Binding		\$ 1.00	\$ 1.00	0%		
Office Supplies	\$ -	\$ 1,000.00	\$ 1,000.00	0%		
Paper Supplies	\$ -	\$ 1.00	\$ 1.00	0%		
Other Supplies	\$ -	\$ 1.00	\$ 1.00	0%		
Other Equipment	\$ 47.00	\$ 624.00	\$ 577.00	8%		
Procurement Card	\$ 749.07	\$ 2,750.00	\$ 2,000.93	27%		
Food For Board Meetings	\$ 202.66	\$ 1,500.00	\$ 1,297.34	14%		
Total Commodities	\$ 998.73	\$ 5,877.00	\$ 4,878.27	17%		
			\$ -			
EQUIPMENT						
Office Machines/Furniture	\$ -	\$ 2,270.00	\$ 2,270.00	0%		
Total Equipment	\$ -	\$ 2,270.00	\$ 2,270.00	0%		
			\$ -			
Total Expenditures	\$ 64,211.36	\$ 263,504.00	\$ 199,292.64	24%		

DISCIPLINED LICENSEES' PROGRESS REPORT AS OF 12/09/2022

Licensee Name, #, Case #	License expiration date	Assigned To	Disciplinary action details	Probationary Period	1 Report completed	2 Report completed	3 Report completed	4 Report completed	Probation Completion Date
Paul McCollough, W3236 SW17-161	9/30/2022 Expired	n/a	Stipulation and Consent Order, Probation for a period of twelve (12) months, six (6) additional hours professional ethics	pending					
Shirley Falvey, C6791 SW17-168	4/30/2023	n/a (Murdy)	Stipulation and Consent Order, Probation for a period of eighteen (18) months, \$1,000.00 fine	10/21/2020	9/1/2022				
Melissa Ratliff, C5772 SW18-171	4/30/2024	n/a	Probation for a period of twenty-four (24) months, Supervision privileges revoked, \$458.00 administrative fine Fine paid in full on 6/9/2021: \$458.00 fine CK 3173 6/14/2021	5/12/2021	11/11/21	03/09/2022	09/08/2022		
Holly Regan, C7870 SW18-183/184	4/30/2024	n/a (Murdy)	Stipulation and Consent Order, Probation for a period of thirty-six (36) months, \$3000.00 fine Fine Paid in full on 11/3/2021: 020101796882 10/18/2021	8/13/2021	1/12/22	04/12/2022			
Terrence Skidmore, C8764 SW19-201	4/30/2024	Riddley	Consent Order, three (3) year probation, \$500.00 fine Fine paid in full on 6/9/2021: CC 0451963312 5/21/2021	4/22/2021	11/19/21	03/04/2022	05/16/2022	11/07/2022	
Alicia Danley, M6813 SW19-194	4/30/2023	Hudson	She never signed or accepted the Informal Offer. Her license was reinstated June 2022.	pending					
Jade Williamson, M7927 SW21-222	04/30/2023	McNamee	Concurrent Probation with Court Order Four additional hours of ethics – Submitted July 2022 Probation Completed	06/10/2022					
Nicholas Tew, C6882 SW20-211	04/30/2024	Riddley	Stipulation and Consent Order, Probation for a period of twelve (12) months, 20 additional hours professional ethics, \$500.00 fine – paid 9/23/2022	08/12/2022					
Stark Farrell, C6287 SW16-157	4/30/2019 EXPIRED	Riddley	3yr. probation, \$3,000.00 fine , license expired 3 yrs. Beginning 5/11/18						

COMPLAINT STATUS REPORT AS OF 11/18/2022

CASE #	DATE OF ORIGIN	ASSIGNED TO	DATE ASSIGNED	ASSIGNED TO INVESTIGATOR	INVESTIGATION COMPLETED	REPORT TO BOARD	STATUS/NOTES
SW17-161*	3/22/2017		reassigned 9/14/18			12/14/2018	Waiting for Signed Order
SW19-190	4/8/2019	FULCHER	5/24/2019				Will be reassigned 12/09/2022
MFT19-204	12/17/2019	TARRANT	1/10/2020				
SW20-210	7/10/2020	MCNAMEE	7/10/2020				
SW20-212	7/31/2020	FULCHER	8/14/2020				Will be reassigned 12/09/2022
SW20-214	10/5/2020	FULCHER	10/9/2020				Will be reassigned 12/09/2022
SW21-216	1/21/2021	RIDDLEY	2/12/2021				Will be reassigned 12/09/2022
SW21-218	3/3/2021	RIDDLEY	3/12/2021				Will be reassigned 12/09/2022
SW21-219	5/3/2021	GUYNES	5/14/2021				
SW21-224	9/17/2021	GUYNES	10/8/2021				
MFT22-226	3/4/2022	TARRANT	3/11/2022				
SW22-227	5/9/2022	JOINER	6/10/2022				
SW22-229	7/12/2022	MCNAMEE	8/12/2022				Pending Action
SW22-231	10/14/2022	HUDSON	10/14/2022				