



# Mississippi Board of Examiners For Social Workers and Marriage and Family Therapists

## Minutes for March 13, 2020 Board Meeting

The Mississippi State Board of Examiners for Social Workers and Marriage & Family Therapists (Board) held a Board meeting on Friday, March 13, 2020, at 10:30 a.m. in Suite 761, on the 1st floor of the Jackson Medical Mall, 350 W. Woodrow Wilson Avenue, Jackson, MS 39213.

Candace Riddley called the regularly scheduled Board meeting to order at 11:05 a.m. A quorum of Board members were present.

Members present were Candace Riddley, LCSW, Chair SW Discipline Specific Committee, Pamela Rollins, LMFT, Gerard Tarrant, LMFT, Sharon Adams, LMFT, Brenda Viverette, LSW, Beth Little, LCSW, Victoria Murdy, LCSW, and Beth McNamee, LCSW. Also in attendance were Billy Dilworth, Executive Director, Gloria Green, Shay Love, Interim Executive Director, NASW-MS, Demoris Barnes, LCSW, and Erica Allen. Absent from this meeting was Jennifer Fulcher, LSW, Board Chair and Jamie Williams, LMFT, Chair MFT Discipline Specific Committee.

A motion was made by Brenda Viverette and 2<sup>nd</sup> by Beth Little to accept the agenda as is. All Board members present voted in favor of the motion and, therefore, the motion carried.

A motion was made by Gerard Tarrant and 2<sup>nd</sup> by Sharon Adams to approve the February 2020 minutes with no corrections. All Board members present voted in favor of the motion and, therefore, the motion carried.

### Reports from NASW:

- ❖ Shay Love stated that the NASW Conference is still scheduled and has not been cancelled.

### Expenditure Report:

Billy Dilworth, Executive Director, reviewed the Expenditure Report. Fiscal Year 2020 Fund Balances as of February 29, 2019 are: Monthly Expenditures - \$15,024.46; Carryover - \$290,006.83; and Ending Balance - \$291,411.13. A copy of the report is attached.

A motion was made by Sharon Adams and 2<sup>nd</sup> by Gerard Tarrant to accept the Expenditure Report for February 29, 2019. All Board members present voted in favor of the motion and, therefore, the motion carried.

Complaints File Report:

Billy Dilworth discussed the Complaints File Report, updating the Board on the status of pending complaints and investigations. A copy of the report is attached.

- ❖ A hearing has been scheduled for the subjects of SW19-195 and SW19-201 will be scheduled after May.

Executive Director Report:

- ❖ There was no report given.

Chair of the Board Report:

- ❖ There was no report given.

MFT Report:

- ❖ There was no report given.

SW Report:

- ❖ There was no report given.

Board Members Report:

- ❖ Candace Riddley addressed the Board regarding extension of time for licensees due to cancelled in-person trainings.

Committee Reports:

- ❖ Continuing Education:
  - ◆ SW Continuing Education offerings: There were no offerings discussed.
  - ◆ MFT Continuing Education offerings: There were no offerings discussed.

Social Work Licensure Report: The following Social Work Candidates were presented for Licensure:

LSW Level

Judith Norquist

The staff has recommended the above listed candidate for licensure at the LSW level on March 13, 2020. A motion was made by Brenda Viverette and 2<sup>nd</sup> by Sharon Adams to approve this candidate for licensure at the LSW level. All Board members present voted in favor of the motion and, therefore, the motion carried.

LSW Level by Reciprocity

There were no candidates presented for licensure by Reciprocity at the LSW level.

**LMSW Level**

Sarah Emery  
Laura Woods  
Shuana Fletcher

The staff has recommended the above listed candidates for licensure at the LMSW level on March 13, 2020. A motion was made by Brenda Viverette and 2<sup>nd</sup> by Sharon Adams to approve these candidates for licensure at the LMSW level. All Board members present voted in favor of the motion and, therefore, the motion carried.

**LMSW Level by Reciprocity**

Katie Hodges

The staff has recommended the above listed candidate for licensure at the LMSW level by reciprocity on March 13, 2020. A motion was made by Brenda Viverette and 2<sup>nd</sup> by Sharon Adams to approve this candidate for licensure at the LSW level. All Board members present voted in favor of the motion and, therefore, the motion carried.

**LCSW Level**

Nikki McPherson  
Courtney Woods

The staff has recommended the above listed candidates for licensure at the LCSW level on March 13, 2020. A motion was made by Brenda Viverette and 2<sup>nd</sup> by Sharon Adams to approve these candidates for licensure at the LCSW level. All Board members present voted in favor of the motion and, therefore, the motion carried.

**LCSW Level by Reciprocity**

There were no candidates presented for licensure by Reciprocity at the LCSW level.

**LSW Reinstatements**

There were no candidates presented for LSW reinstatement

**LMSW Reinstatements**

There were no candidates presented for LMSW reinstatement

**LCSW Reinstatements**

There were no candidates presented for LCSW reinstatement.

Marriage and Family Therapy Licensure Report: The following candidate(s) were presented for licensure at the LMFT and/or LMFTA level:

**LMFTA Licensure**

There were no candidates presented for licensure at the LMFTA level.

**LMFT Licensure**

There were no candidates presented for licensure at the LMFT level.

**LMFT Licensure by Endorsement**


There were no candidates presented for LMFT licensure by Endorsement.


**LMFT Reinstatements**

There were no candidates presented for LMFT Reinstatement.

A motion was made by Sharon Adams and 2<sup>nd</sup> by Pamela Rollins to adjourn regular board meeting business to committee work. All Board members present voted in favor of the motion and, therefore, the motion carried.

The next Board meeting will be held April 10, 2020, in Suite 761 on the 1st floor of the Jackson Medical Mall, 350 W. Woodrow Wilson Avenue, Jackson, MS 39213 at 10:30 a.m.

  
Chair

  
Recorder

**AGENDA**  
**Mississippi Board of Examiners for Social Workers and Marriage & Family Therapists**

***“Protect the Public”***  
**March 13, 2020**

**10:00 a.m.**

- I. Convene Meeting: Opening Comments
- II. Public Comments
- III. Review Minutes and Agenda
- IV. Executive Director Report
  - a. Financial Report
  - b. Disciplinary Actions
    - i. New Complaints
    - ii. Reports on Current Investigations
    - iii. Reports on Disciplined Licensees' Progress
- V. Board Chair Report
- VI. MFT Chair Report
- VII. SW Chair Report
- VIII. Legal Counsel Report
- IX. Committee Reports
- X. Board Member Reports
- XI. Licensure Votes
  - a. Social Work
  - b. MFT
- XII. Follow-Up Responsibilities

Action Needed	Responsible Party	Report Date

- XIII. Closing Comments & Adjourn to Committee Work

*All Public Comments Must Be Submitted to the Board Chair for Inclusion in Meeting*

MS Board of Examiners for Social Workers/Marriage Family Therapists												
FY 2019 MONTHLY EXPENDITURE REPORT												
	July	August	September	October	November	December	January	February	March	April	May	June
<b>PERSONAL SERVICES</b>												
Salaries & Fringe Benefits	\$ 13,405.59	\$ 14,238.85	\$ 14,193.03	\$ 13,590.03	\$ 13,590.03	\$ 13,623.03	\$ 13,623.79	\$ 13,623.79				
Travel	\$ 506.47	\$ 506.47	\$ 658.97	\$ 776.42	\$ 681.61	\$ 634.25	\$ 495.92	\$ 686.75				
<b>CONTRACTUAL SERVICES</b>												
Employee Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
Postage, Box Rent	\$ -	\$ -	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -				
Promotional Expenses(Exhibits, Displays)	\$ -	\$ 300.00	\$ -	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -				
Rent	\$ -	\$ 4,941.75	\$ 1,647.25	\$ -	\$ 1,647.25	\$ 1,647.25	\$ 3,294.50	\$ -				
Office Equipment Rental	\$ -	\$ 164.40	\$ 893.40	\$ 164.40	\$ 164.40	\$ 184.40	\$ 988.46	\$ 164.40				
Personnel Service Contracts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 261.50	\$ -				
ITS Fees	\$ -	\$ -	\$ 171.73	\$ 86.04	\$ 85.93	\$ 91.95	\$ 102.01	\$ -				
MMRS Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,519.25	\$ -	\$ -				
Court Reporter	\$ -	\$ 345.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
Liability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
Fidelity Bonds	\$ -	\$ -	\$ -	\$ 531.87	\$ -	\$ -	\$ -	\$ -				
Membership Dues	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750.00	\$ -				
Public Network Access Charges	\$ 128.09	\$ 128.09	\$ 128.09	\$ 128.09	\$ 128.09	\$ 128.09	\$ 129.69	\$ 129.69				
Cellular	\$ -	\$ 50.92	\$ 50.92	\$ 50.92	\$ 51.35	\$ 51.47	\$ 51.44	\$ 51.44				
<b>Total Contractual Services</b>	\$ 378.09	\$ 5,930.16	\$ 2,891.39	\$ 2,481.32	\$ 3,577.02	\$ 3,602.41	\$ 5,557.60	\$ 3,455.53				
<b>COMMODITIES</b>												
Printing & Binding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
Office Supplies	\$ -	\$ -	\$ -	\$ 11.00	\$ -	\$ -	\$ -	\$ -				
Paper Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
Other Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
Other Equipment	\$ -	\$ 10.25	\$ 10.25	\$ 10.25	\$ 10.25	\$ 38.98	\$ -	\$ 30.75				
Procurement Card	\$ 266.12	\$ 315.37	\$ 169.63	\$ 211.41	\$ 205.04	\$ 165.15	\$ 258.98	\$ 213.37				
Food For Board Meetings	\$ -	\$ 35.50	\$ 27.49	\$ 38.73	\$ 27.99	\$ 10.25	\$ -	\$ 124.27				
<b>Total Commodities</b>	\$ 266.12	\$ 361.12	\$ 207.37	\$ 271.39	\$ 243.28	\$ 214.38	\$ 258.98	\$ 368.39				
<b>EQUIPMENT</b>												
Office Machines/Furniture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
<b>Total Equipment</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
<b>Total Monthly Expenditures</b>	\$ 14,556.27	\$ 21,036.60	\$ 17,950.76	\$ 17,099.16	\$ 18,091.94	\$ 18,074.07	\$ 19,936.29	\$ 15,024.46				
<b>Monthly Revenue</b>	\$ 13,820.00	\$ 34,696.90	\$ 40,220.90	\$ 22,922.34	\$ 9,130.86	\$ 6,346.95	\$ 8,719.90	\$ 7,316.00				
<b>Prior YR Revenue</b>	\$ 10,783.80	\$ 30,977.90	\$ 40,005.00	\$ 29,649.95	\$ 6,395.00	\$ 3,070.00	\$ 9,220.00	\$ 63,785.69	\$ 50,635.00	\$ 29,590.00	\$ 11,675.00	



COMPLAINT STATUS REPORT AS OF 3/13/2020

CASE #	DATE OF ORIGIN	ASSIGNED TO	DATE ASSIGNED	ASSIGNED TO INVESTIGATOR	INVESTIGATION COMPLETED	REPORT TO BOARD	STATUS/NOTES
SW17-161	3/22/2017	LITTLE	reassigned 9/14/18			12/14/2018	Informal Settlement Offer
SW17-168	8/16/2017	MURDY	8/18/2017				Consent Order Revised
SW18-171	1/8/2018	LITTLE	1/12/2018			12/14/2018	Informal Settlement Offer
SW18-177	7/17/2018	MURDY	8/10/2018				
MFT8-178	7/17/2018	TARRANT	8/10/2018				Informal Settlement Offer
SW18-182	10/9/2018	RIDDLEY	10/12/2018			2/14/2020	Dismiss/Letter of Advisement
SW18-183	12/6/2018	MURDY	12/14/2018				
SW18-184	12/6/2018	MURDY	12/14/2018				
SW19-188	3/18/2019	MURDY	4/12/2019			5/24/2019	
SW19-190	4/8/2019	FULCHER	5/24/2019				
SW19-191	5/8/2019	VIVERETTE	5/24/2019			12/13/2019	Letter of Advisement
SW19-193	6/10/2019	MCNAMEE	7/12/2019				
SW19-194	6/13/2019	LITTLE	7/12/2019				
SW19-195	7/12/2019	MURDY	7/12/2019			12/13/2019	Informal Settlement Offer
SW19-196	11/13/2019	RIDDLEY	12/13/2019			12/13/2019	Hearing date to be scheduled
SW19-197	9/20/2019	VIVERETTE	10/11/2019			2/14/2020	Dismiss/Letter of Advisement
SW19-198	9/25/2019	MCNAMEE	10/11/2019			12/13/2019	Letter of Advisement
MFT19-199	10/24/2019	WILLIAMS	11/8/2019				re-assigned 11-8-19
SW19-200	12/2/2019	MCNAMEE	12/13/2019				
SW19-201	11/13/2019	RIDDLEY	12/13/2019			2/14/2020	Hearing date to be scheduled
MFT19-202	12/9/2019	ADAMS	12/13/2019				
MFT19-203	12/9/2019	ROLLINS	12/13/2019				
MFT19-204	12/17/2019	TARRANT	1/10/2020				
SW20-205	1/3/2020	MCNAMEE	2/14/2020				



**DISCIPLINED LICENSEES' PROGRESS REPORT AS OF 3/13/2020**

Licensee Name, #, Case #	License expiration date	Assigned To	Disciplinary action details	Probationary Period	1 Report completed	2 Report completed	3 Report completed	4 Report completed	Probation Completion Date
Chris Huff, C5077 SW15-151	4/30/2021	Murdy	3 yr. probation, \$3000.00 fine. Paid \$1000.00 on 3/14/2017, Paid \$1,000.00 3/4/2018. Paid \$1,000.00 on 3/14/19. Fine paid in full. Informal Hearing 11-8-19 in relation to additional filed complaint SW19-188 12/13/2019 Board voted to request additional info	3 yrs beginning 4/8/2017	4/30/2018	9/26/2018			
Stark Farrell, C6287 SW16-157	4/30/2019	Riddley	3yr. probation, \$3,000.00 fine , license expired	3 yrs. Beginning 5/11/18					

**Mississippi Board of Examiners  
For**

**Social Workers and Marriage and Family Therapists  
Combined Candidates for Licensure-March 13, 2020**

**LSW Level**

<b>Name</b>	<b>Photo</b>	<b>School</b>	<b>Degree</b>	<b>Score</b>	<b>DARS</b>	<b>Background</b>
<b>Judith Norquist</b>	<b>Yes</b>	<b>DSU</b>	<b>BSW</b>	<b>P</b>	<b>N</b>	<b>02/25/2020</b>

**LMSW Level**

<b>Name</b>	<b>Photo</b>	<b>School</b>	<b>Degree</b>	<b>Score</b>	<b>DARS</b>	<b>Background</b>
<b>Sarah Emery</b>	<b>Yes</b>	<b>CU</b>	<b>MSW</b>	<b>P</b>	<b>N</b>	<b>02/05/2020</b>
<b>Laura Woods</b>	<b>Yes</b>	<b>OLL</b>	<b>MSW</b>	<b>P</b>	<b>N</b>	<b>01/23/2020</b>
<b>Shuana Fletcher</b>	<b>Yes</b>	<b>JSU</b>	<b>MSW</b>	<b>P</b>	<b>N</b>	<b>02/25/2020</b>

**Reciprocity By LMSW Level**

<b>Name</b>	<b>Photo</b>	<b>School</b>	<b>Degree</b>	<b>Score</b>	<b>DARS</b>	<b>Background</b>
<b>Katie Hodges</b>	<b>Yes</b>	<b>UC</b>	<b>MSW</b>	<b>P</b>	<b>N</b>	<b>02/25/2020</b>

**LCSW Level**

<b>Name</b>	<b>Photo</b>	<b>School</b>	<b>Degree</b>	<b>Score</b>	<b>DARS</b>	<b>Background</b>
<b>Nikki McPherson</b>	<b>Yes</b>	<b>USM</b>	<b>MSW</b>	<b>P</b>	<b>N</b>	<b>11/07/2020</b>
<b>Courtney Woods</b>	<b>Yes</b>	<b>UMS</b>	<b>MSW</b>	<b>P</b>	<b>N</b>	<b>12/09/2019</b>